



University at Buffalo
The State University of New York

Dear Resident:

For the Next Module, you will be on your GYN/Oncology Rotation at (RPCI). On the Wednesday prior to your start date you will be scheduled for Registration, OR Orientation and EMR Training.

You will first tour the perioperative suite at 8:00am and go over rules and regulations. Please make sure you are on time for this orientation. This will also be your opportunity to practice scrubbing/gowning/gloving, or ask questions. The perioperative area is located on the 3rd floor of the main hospital. Go through the lobby, past Dunkin Donuts, toward the main (4) elevators. It is easiest to take the “back” elevators by entering the door to the left of the elevators. Go to the third floor and take a slight left turn around the corner to the OR front office (window). At the window (knock if needed) introduce yourself to the secretary, and let her know that you are here for the OR orientation. If you get lost or have any questions please contact Xandora Palmisano, Nursing Staff Development Instructor. Work Cell: (716)-710-2754 Work Tel: (716) 845 1300 ext.7048 Xandora.Palmisano@roswellpark.org.

After this short orientation you will go to EMR Training from 8:30am-10:30am which is located on the 4th floor of the Research Studies Center Building, Room 400. After training before leaving the Institute, you must register with the Department of Educational Affairs. They are located on the 2nd floor, Room 230 of the Research Studies Center Building which is located on Elm & Carlton Streets next to the parking ramp. You will receive a form for a badge, please take your badge form that you received from Education and pick up your badge from the Parking Office which is located inside the parking garage.

On the first official Monday of your module please report to 7E at 6:30am. On the 1st and 3rd Monday of the month at 6:45am there are GYN Didactics located in the GYN Conference Room, Main Hospital, 2nd Floor, GYN Clinic, Room H2-128. Rounds with fellows are completed beforehand. Please get in contact with the clinical fellows to find out what time to report on those Mondays depending on patient volume.

If you have a New York State License, you will need your license number and NPI (National Provider ID#) along with your driver’s license. Also if you are a Foreign Medical Graduate you will need your ECFMG Certificate Number and the date it was issued. This information is necessary to insure that you are covered by the institute in terms of malpractice, that all legally required documents are on file, and so RPCI can account for your Medicare reimbursement. The latter point is critical in our ability to generate patient revenues.

Please refer to the Welcome to Roswell Letter from Fellows as well as the Roswell Park Department of Gynecologic Oncology Resident Handbook for more detailed instructions and contact numbers. All required documents may be found on the secure link:

<https://www.roswellpark.edu/education/residency-programs/gynecologic-oncology/incoming-residents>

Again on the Wednesday prior to your rotation start date at 7:45am please report to Roswell for OR Orientation, EMR Training and registration. If you have any questions regarding orientation please contact Mary Holl in the Education Department at Roswell at 716-845-2339.

You must go to the Parking Office on the first floor of the parking garage **between 7:00 am – 5:00 pm on the day of your Orientation or before your official start date, for your Identification Badge.** Your paperwork will be given to you upon completion of your registration in Education. **(BE AWARE THAT WHEN ON THIS ROTATION RPCI DOES NOT HAVE A PARKING LOT FOR YOU TO USE, YOU MUST PARK AT ONE OF THE BGH PARKING LOTS).** Please have your automobile plate information available. For your dictating identification number, call Medical Records at 845-5760 or if at RPCI x 5760

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The information regarding the requirements for this rotation is attached. This list contains the procedures we expect you to perform, or learn the principles of, by the completion of your rotation. The attending will then verify this with a review of your experience.*****NOTE: When you enter your Gyn Oncology cases into the ACGME System, remember to select under the “Case Type” section “Invasive Cancer”**

During this rotation you will be expected to be at your Tuesday/Friday afternoon Primary Care Clinic and the City Wide Lectures every Wednesday morning with the exception to the 1st and 3rd Wednesday of the month in which you are expected to attend Roswell’s GYN Pathology Tumor Board Conference from 7:30am-8:30am. After Tumor Board you will report promptly to regular GR.

If you have any questions or problems, please feel free to contact me.

Sincerely,

Taechin Yu, MD.
Ob/Gyn Residency Program Director

REO/corr/rotation letters



University at Buffalo
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MEMORANDUM

TO: Dr. Shashikant Lele

FROM: GYN/OB Resident Education office

RE: **2013 - 2014 Oncology Rotation for PGY-III GYN/OB Residents**

Thank you again for allowing our GYN-OB Residents to work with you on this Oncology Rotation. Attached is the resident Master Schedule, Beeper List and Email List.

If you are in need of any other information please don't hesitate to contact Alice Caster at 878-7750 in the Resident Education Office.