

ROSWELL PARK CANCER INSTITUTE CORPORATION

IT Oversight Committee Meeting

A meeting of the IT Oversight Committee of Roswell Park Cancer Institute Corporation was held on Wednesday, December 2, 2020 at 8:30 a.m. in the Scott Bieler Clinical Science Center, 10th Floor, Joseph Family Conference Room

- Present:** Ken Manning, Esq., Chair (via WebEx)
Meghan Corcoran (via WebEx)
Chuck Fried (via WebEx)
Chris Lorenz (via WebEx)
Gail Mitchell (via WebEx)
Elyse NeMoyer (via WebEx)
Genevieve Schimpfle (via WebEx)
Shaun Stoltz (via WebEx)
Hannah Taylor (via WebEx)
Candace Johnson, PhD, President & CEO
- Excused:** Gregory Daniel
Michael Joseph
- Staff:** Letitia Adams, Senior Database Administrator (via WebEx)
Eugene Cullen, Vice President, Internal Audit
Christopher Darlak, Deputy Chief Information Officer (via WebEx)
Laurel DiBrog, Chief Marketing and Communication Officer (via WebEx)
Betsy Doty-Lampson, Administrator –Board of Directors
Thomas Furlani, Chief Information Officer
Shirley Johnson, Chief Clinical Operations Officer, (via WebEx)
Boris Kuvshinoff, Chief Medical Officer (via WebEx)
Patrick Lee, Director, Enterprise Applications (via WebEx)
Wendy Raber, Executive Assistant, Information Technology (via WebEx)
Raghu Ram, Vice President of Value-Based Care Optimization and
Community Clinical Collaboration (via WebEx)
Adam Rosen, Chief Information Security Officer (via WebEx)
Michael B. Sexton, Chief Administrative Officer, General Counsel,
and Corporate Secretary
Paul Visco, Chief Technology Officer (via WebEx)

Minutes/Opening Remarks

Mr. Manning welcomed all to the meeting and indicated that there was a full agenda. He then moved to the review of the Minutes from the IT Oversight meeting held on Thursday, August 20, 2020. After review, *a motion was made for approval by Ms. Mitchell, seconded by Ms. NeMoyer and unanimously approved.*

Information Security Update

Information Technology Update

Mr. Furlani gave a report on the Workday project. They are still shooting for a January 1, 2021 "Go Live". First interviews for the contract negotiation and staffing consultant for the Revenue Cycle project have been held. The Allscripts assessment on workflow is on hold until the Covid restrictions are relaxed. Some parts of this assessment will be moving forward that can be done internally at Roswell Park. The Allscripts assessment is a yearlong effort.

Mr. Manning inquired as to whether resources were sufficient in IT for the Allscripts assessment. Mr. Furlani indicated that they were but noted that workflows have changed significantly since 2005. He believes that a whole new solution implementation in Allscripts will be needed eventually.

Mr. Furlani updated on the VTC data center relocation. Ninety-five percent of the infrastructure is complete, including network, computing systems, and storage.

Mr. Furlani then reviewed various IT projects and implementation statuses including twenty-seven projects that were on the primary list of IT projects. He updated the Committee of the status of the Workday project which he expects to "Go Live" on January 1, 2021.

He also discussed the Revenue Cycle, EHR upgrades, and the wireless system upgrade that will be implemented in Fiscal Year 2022.


Mr. Furlani then gave a technical review of the Covid-19 check-in stations that were developed as a collaborative effort by the IT Department and the Facilities Department. Compliance with the systems is at 98%. He lauded the effort of staff in Facilities, IT and other departments that developed this excellent system. Mr. Furlani also acknowledged the work of Letitia Adams, from the IT Department who received an award at the 48th Black Achievers Award Ceremony. She is the lead of the database group. He also reviewed community outreach efforts that has been led by Steve Wright and Carl Thomas and the significant role of the IT Department establishing computing centers and providing laptops to community centers including the Bell Center and Mt. Aaron's Baptist Church. Similar work is also being done on behalf of Kevin Guest House, which now has an IT Network infrastructure and workstations that are being upgraded and replaced by the IT Department with assistance from CDW and Dell.

Mr. NeMoyer suggested that the community outreach efforts be presented to the Board.

Mr. Manning suggested adding Adam Rosen's InfoSec presentation to the Board agenda. Dr. Johnson commented on the excellent work being done Mr. Furlani on the Workday and other projects. She indicated that he has done remarkable work in the short time he has been in charge of IT at Roswell Park. Mr. Furlani then commented on the high-quality staff that he has worked with in IT.

Mr. Stoltz suggested that Mr. Furlani should look at having his staff handling more of the day-to-day work and allowing him time to look at strategic IT for the future.

There being no further business, *a motion to adjourn the meeting was made by Ms. Mitchell, which was seconded by Mr. Stoltz and unanimously carried.*


Michael B. Sexton, Secretary