ROSWELL PARK CANCER INSTITUTE CORPORATION
IT COMMITTEE
of the
BOARD OF DIRECTORS

A meeting of the IT Committee of the Board of Directors of Roswell Park Cancer Institute Corporation was held on Wednesday, March 5, 2025, at 8:30 a.m. in the Patrick P. Lee Conference Room, 9th Floor, Scott Bieler Clinical Sciences Center.

Present: Candace Johnson, PhD, President & Chief Executive Officer
Elyse NeMoyer – Committee Chair (*via Teams*)
Gail Mitchell, Esq. (*via Teams*)
Genevieve Schimpfle (*via Teams*)
Meg Corcoran

Excused: Chuck Fried
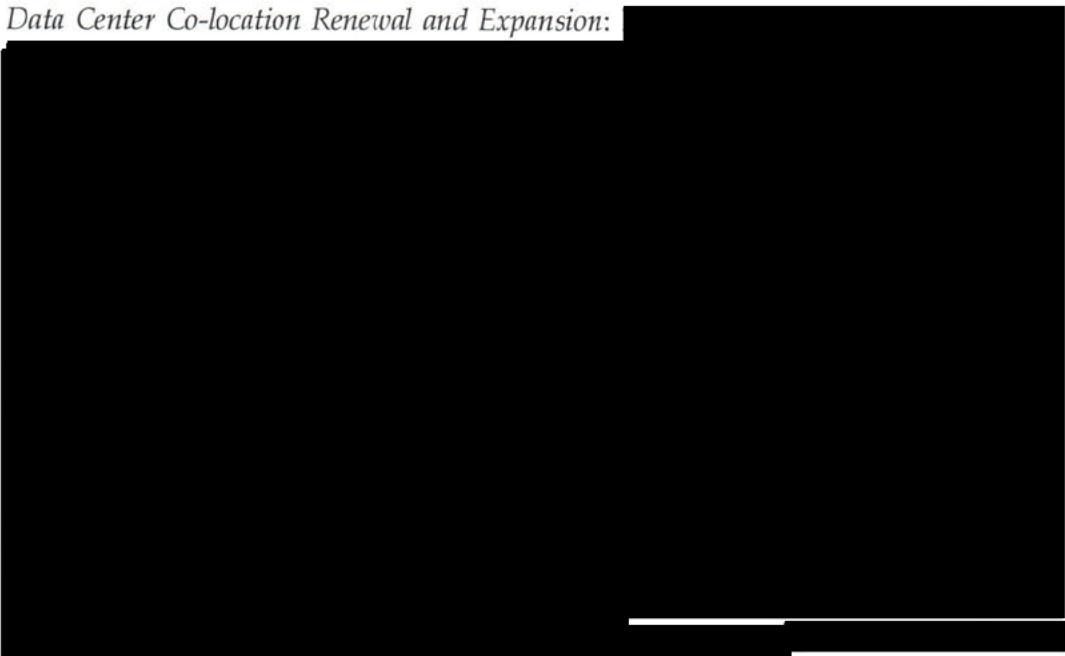Gregory Daniel, MD
Jason LeRoy
Shaun Stoltz

Present by Invitation:

Adam Rosen, Chief Information Security Officer
Betsy Doty-Lampson, Administrator to the Board of Directors
George T. "Buddy" Hickman, Chief Digital & Information Officer
Christopher Dahl, Executive Director, Clinical & Revenue Cycle Systems
Christopher Darlak, Deputy Chief Information Officer
Craig Hendler, MD, Vice Chair,
        Department of Diagnostic and Interventional Radiology
Ermelinda Bonaccio, MD, Chair,
        Department of Diagnostic and Interventional Radiology
Eugene Cullen, Vice President, Internal Audit (*via Teams*)
Jeffrey Price, Temporary Agency Employee, Information Technology
Julia Faller, DO, Chief Medical Officer
Kathleen Mastrobattista, Executive Director,
        Corporate Compliance & Patient Privacy (*via Teams*)
Laurel DiBrog, Senior Vice President & Chief Marketing Officer (*via Teams*)
Lauren Bruckner, MD, PhD, Chief Medical Information Officer
Leigh Palladino, Esq., Assistant Vice President & Deputy General Counsel
Martins Innus, Executive Director, Information Technology
Michael Castanza, Executive Director, Diagnostic Radiology (*via Teams*)
Michael B. Sexton, Esq., Senior Vice President & Chief Legal Officer - Secretary
Michael Wong, MD, PhD, Physician-in-Chief
Ryan Grady, Chief Financial Officer (*via Teams*)
Sarah Mullin, PhD, Director,
        Biomedical Research Informatics Shared Resource

Opening/Approval of Meeting Minutes

Ms. NeMoyer called the meeting to order by welcoming attendees and requesting a safety message from Mr. Hickman. Following, she called for a review of the draft minutes of the Committee's November 19, 2024 meeting. There being so questions or concerns heard, *a motion for approval was made by Ms. Mitchell, seconded by Dr. Johnson, and unanimously carried.*

Finance Committee and Board Items

As the first order of business, Mr. Hickman sought Committee recommendations to the Finance Committee for approval of the following 2 projects:

1. *Picture Archival and Communications System (PACS) Replacement*: Mr. Hickman introduced Dr. Bonaccio to provide the business and clinical justifications for why a new PACS was solicited via RFP. Dr. Bonaccio detailed how the current outdated system from 2006 is plagued by significant lag times in pulling up large files, prohibits the importation of files from external sources, and does not support remote capabilities. Mr. Dahl also contributed to the discussion by explaining why a cloud system was solicited and critical to ongoing diagnostic and interventional radiology operations. Mr. Hickman concluded by explaining the status of the ongoing RFP, offering the history and selection activities undertaken to date, and the final analysis and due diligence to be imminently undertaken in order to award a contract and proceed with implementation. Because a vendor was not yet selected at the time of the meeting, Committee approval was sought to proceed to Finance Committee and the full Board of Directors for procurement approval once a final vendor is arrived at, relying on the selection criteria established in the RFP and presented to the Committee as previously stated. Following discussion on procurement compliance considerations, *a motion to so proceed was made by Ms. Schimpfle, seconded by Ms. Mitchell, and unanimously carried.*

2. *Data Center Co-location Renewal and Expansion*:

AI Policy and Governance Process

Following, for informational purposes only, Mr. Hickman gave a presentation on Roswell Park's recently implemented AI policy and governance process, which was done with the support of Dr. Mullin. Dr. Mullin was introduced to the Committee during this time and noted as an Artificial Intelligence (AI) subject-matter expert on Roswell Park's AI and Digital Health Advisory Team (AI Committee). Mr. Hickman, supported by Dr. Faller and Mr. Darlak at various times, walked the Committee through the NIST Risk Management Framework utilized by the AI Committee to carry out its charge of overseeing the responsible, ethical, and effective integration of AI technologies into Roswell Park's clinical and research operations.

Following, dialogue ensued regarding the AI policy, governance charter, AI technologies considered by the AI Committee to date, and the nuances of utilizing AI in research.

> *At this time, Ms. Mitchell made a motion for Executive Session for the purposes of receiving and discussing reports on the revenue cycle management system replacement project and information security activities. Her motion was seconded by Dr. Johnson and unanimously carried.*

Executive Session

Revenue Cycle Management Replacement Project

Once in Executive Session, Mr. Hickman opened the revenue cycle post-live program update by sharing recent accomplishments and ongoing action items, highlighting that front-end application use has fully stabilized. He, with Mr. Grady, discussed the ongoing back-end stabilization efforts and Mr. Grady presented various claims production graphics and explained the ongoing efforts to stabilize unbilled accounts receivables to return to pre-live trends. Mr. Grady advised that it typically takes 9-12 months to return to pre-live billing trends, which was seconded by Mr. Cullen's statements that Internal Audit's in-flight risk assessment predicts another 3-6 before desired stabilization occurs, which is within industry norms and to be expected. Mr. Cullen further advised that from a management and engagement perspective, Internal Audit is comfortable the project is trending to a satisfactory resolution of issues.

New York State Cybersecurity Regulations

As the last order of business before the Committee, Mr. Rosen gave a brief overview of the recently enacted "NYS hospital cybersecurity regulations," 10 NYCRR § 405.46. These new cybersecurity regulations, issued by the NYS Department of Health (NYSDOH), require Article 28-licensed hospitals to implement a robust cybersecurity program by October 2, 2025, with a portion of the legislation – the requirement to notify the NYSDOH of cyber security incidents within 72 hours of discovery – going into effect immediately. Mr. Rosen highlighted various components of the legislation, like the scope of data and information systems beyond what is statutorily protected present day (pursuant to HIPAA and existing NYS law) and outlined Roswell Park's preliminary

plan to ensure compliance by the effective date. In order to comply, capital funding requests are being reallocated to support the program effort and additional staffing needs are expected.

> *At this time, Ms. Mitchell made a motion to return to Open Session, which was seconded by Dr. Johnson and unanimously carried.*

Adjournment

There being no further business before the Committee, *a motion for adjournment was made by Ms. Mitchell, seconded by Dr. Johnson, and unanimously carried.*

Respectfully submitted,

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Michael B. Sexton, Esq., Secretary