

ROSWELL PARK CANCER INSTITUTE CORPORATION
IT COMMITTEE
of the
BOARD OF DIRECTORS

A meeting of the IT Committee of the Board of Directors of Roswell Park Cancer Institute Corporation was held on Tuesday, June 10, 2025, at 8:30 a.m. in the Patrick P. Lee Conference Room, 9th Floor, Scott Bieler Clinical Sciences Center.

Present: Candace Johnson, PhD, President & Chief Executive Officer
Elyse NeMoyer – Committee Chair
Gail Mitchell, Esq. (*via Teams*)
Gregory Daniel, MD (*via Teams*)
Jason LeRoy (*via Teams*)
Shaun Stoltz (*via Teams*)

Excused: Chuck Fried
Genevieve Schimpfle (*via Teams*)
Meg Corcoran

Present by Invitation: Adam Rosen, Chief Information Security Officer (*via Teams*)
Betsy Doty-Lampson, Administrator to the Board of Directors
George T. “Buddy” Hickman, Chief Digital & Information Officer
Christopher Dahl, Executive Director, Clinical & Revenue Cycle Systems
Christopher Darlak, Deputy Chief Information Officer
Eugene Cullen, Vice President, Internal Audit
Julia Faller, DO, Chief Medical Officer
Kathleen Mastrobattista, Executive Director,
Corporate Compliance & Patient Privacy (*via Teams*)
Lauren Bruckner, MD, PhD, Chief Medical Information Officer
Leigh Palladino, Esq., Assistant Vice President & Deputy General Counsel
(*via Teams*)
Martins Innus, Executive Director, Information Technology
Michael B. Sexton, Esq., Senior Vice President & Chief Legal Officer - Secretary
Ryan Grady, Chief Financial Officer (*via Teams*)
Paul Visco, Vice President & Chief Digital Transformation Officer

Opening/Approval of Meeting Minutes

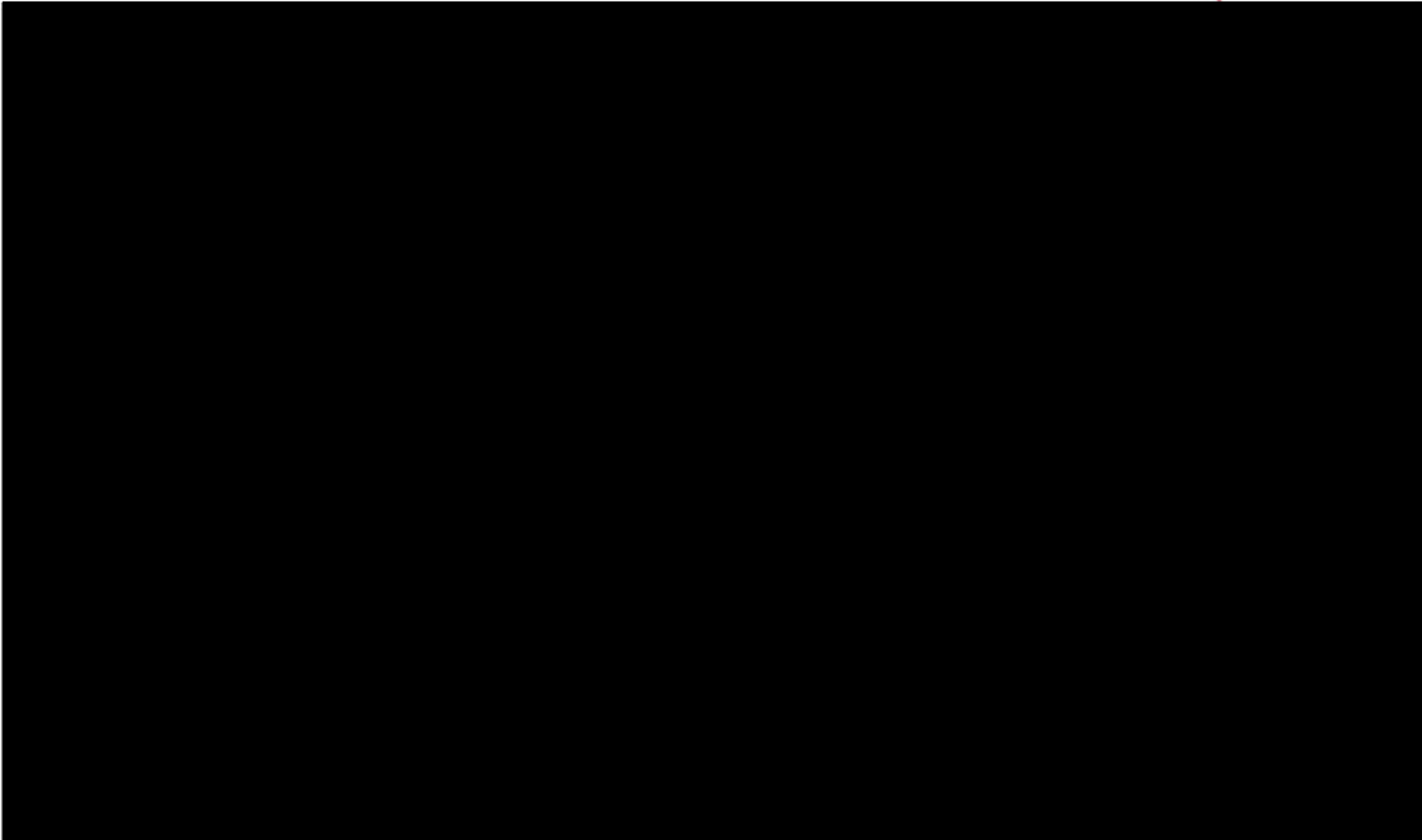
Ms. NeMoyer called the meeting to order by welcoming attendees and requesting a safety message from Dr. Bruckner. Dr. Bruckner provided a message focusing on the importance of double checking patient medication histories in order to avoid serious medication errors.

Ms. NeMoyer then called for a review of the draft minutes of the Committee's March 5, 2025 meeting. There being no questions or concerns heard, *a motion for approval was made by Dr. Johnson, seconded by Ms. Mitchell, and unanimously carried.*

Ms. NeMoyer asked Mr. Innus to present on the proposed procurement of a five-year renewal of a service contract on the Varian Linear Accelerator in the Radiation Oncology Department. The cost will be \$2.64M over the five year term, including a 3% per year inflation increase. An evaluation by ECRI determined that the price negotiated was fair market value. It was noted the equipment is Varian- manufactured, and Varian is the only service provider with local service technicians, allowing for same day service.

A motion was made by Ms. Mitchell, seconded by Dr. Johnson, to approve the Varian Truebeam Maintenance contract renewal in the amount of \$2.64M, which includes a 3% annual inflation adjustment. The motion was unanimously carried.

Mr. Hickman then presented a consultant report on the Five-year Digital Health and Information Technology Strategic Plan. This plan which was developed through extensive collaboration among over 90 individuals at the organization over a four month period, facilitated by HealthLink Advisors. The plan is designed to align with the organization's overall strategic objectives and encompasses six key themes or pillars intended to align with the organization's overall strategic objectives. Mr. Hickman summarized the key pillars:



[REDACTED]

[REDACTED] Mr. Hickman stressed the importance of careful planning for these significant investments is stressed, as these decisions will impact the organization for many years to come.

Ms. NeMoyer inquired about Roswell's previous focus on best in breed systems, and the question of those systems aging out. Mr. Hickman and Mr. Grady agreed that Roswell Park had historically utilized IT on a best in breed philosophy, essentially integrating separate systems into an integrated system, particularly in the clinical area. [REDACTED]

[REDACTED]

Mr. Stolz commented that this plan has been a long time coming, and is the result of a difficult process. He expressed a hope that functionality deficits will be remedied as part of implementation efforts. He also noted the necessity of careful planning, as new systems will likely be in place for as long as twenty years.

Ms. Mitchell made a motion which was seconded by Ms. NeMoyer to move the meeting to Executive Session for the purposes of receiving an infrastructure update, including the status of contract negotiations for extension of the Altera EMR system; a report from Information Security; and an update on the Revenue Cycle Project from Finance. The motion was unanimously carried.

Mr. Hickman discussed the negotiation of a five-year term renewal for Altera Digital Health Contract. The current term ends November, and the contract covers all of Roswell Park's EHR-related elements (orders management, clinical documentation, coding, radiology information system, anesthesia, and other clinical applications). The vendor proposed a seven-year extension with a significant price increase totaling over \$7 million for 5 years. [REDACTED]

[REDACTED] source code below to cover in the event the vendor suspends support or ceases operations. The renewal will include the radiology information system, which is at end of life. Mr. Hickman also noted that early termination terms were negotiated to minimize risk if the full five-year term is not needed.

Mr. Hickman acknowledged the excellent work of Chris Darlack from IT and Leigh Palladino from the Legal Department in the negotiation of this critical extension agreement.

Mr. Hickman then provided an update on the Revenue Cycle System Stabilization & Optimization. The system go-live was on September 1, and the project is currently in the system stabilization phase. There are now no system barriers to billing or cash flow. Roswell is transitioning to the optimization phase and has hired an experienced application manager and additional resources are under recruitment.

Mr. Rosen then provided an update on the cybersecurity program, vendor risk, and the Netskope deployment. The Vendor risk assessment process is formalized now. The program includes evaluation utilizing SOC 2, ISO 27001, HITRUST, penetration testing, and vulnerability management. Cumulative vendor risk is tracked quarterly. Utilizing IT Security's developed risk assessment metrics, vendors are rated medium-low, medium, and medium-high for PHI access/storage and system security. Approval and sign-off for medium-high risk vendors and above involves a cross-functional team (security, legal, privacy, compliance, business), and ultimately approval from the PSRAG (Privacy and Security Risk Assessment Group).

Mr. Rosen discussed the External Cyber Risk Assessment & Security Operations Center. IT Security procured a three-year engagement with First Health Advisory for year one and year three cyber risk assessments, and assistance with implementation of New York State's cybersecurity regulations. The assessment maps maturity against NIST, CPGs, HICP Top 5, and NY State requirements. First Health will provide annual tracking, remediation guidance, and a repeat assessment in year three.

Mr. Rosen reported that the Security Operations Center (Presidio) contract overran by \$66,205 (~5%) due to increased log volume. The contract will be expiring soon, and renewal or vendor change are both under consideration. NY State hospital cyber regulations compliance is behind schedule due to staffing and procurement delays; progress now improving with policy reviews and gap assessments.

Following Mr. Rosen's presentation, *a motion was made to return to Open Session by Dr. Johnson and seconded by Ms. Mitchell and unanimously approved.*

Ms. Nemoyer indicated that the proposal and terms negotiated for a new five-year renewal with Altera Digital Health was reviewed in Executive Session. *A motion was made by Dr. Johnson and seconded by Mr. Stoltz to approve the Altera Digital Health Contract single source term extension for 5 years in the amount of \$7.07M, which was unanimously approved.*

Adjournment

There being no further business before the Committee, *a motion for adjournment was made by Ms. NeMoyer, seconded by Dr. Johnson, and unanimously carried.*

Respectfully submitted,



Michael B. Sexton, Esq., Secretary