ROSWELL PARK CANCER INSTITUTE CORPORATION
IT OVERSIGHT COMMITTEE
of the
BOARD OF DIRECTORS

A meeting of the IT Oversight Committee of the Board of Directors of Roswell Park Cancer Institute Corporation was held on Wednesday, May 31, 2023 at 8:30 a.m. in the Patrick P. Lee Board Room, 9th Floor, Scott Bieler Clinical Sciences Center.

Present: Candace Johnson, PhD, President & Chief Executive Officer
Chuck Fried (*via Teams*)
Elyse NeMoyer (*via Teams*)
Gail Mitchell, Esq. (*via Teams*)
Gregory Daniel, MD (*via Teams*)
Hannah Taylor (*via Teams*)
Jason LeRoy (*via Teams*)
Kenneth Manning, Esq. – Committee Chair
Shaun Stoltz (*via Teams*)

Excused: Michael B. Sexton, Esq.,
Senior Vice President & Chief Legal Officer – Secretary
Genevieve Schimpfle
Meghan Corcoran

Present by Invitation: Adam Rosen, Chief Information Security Officer
Betsy Doty-Lampson, Administrator to the Board of Directors
Boris Kuvshinoff, MD, Chief Medical Officer (*via Teams*)
Carl Morrison, MD, DVM, Senior Vice President, Pathology
Christopher Dahl, Executive Director, Clinical & Revenue Cycle Systems
Christopher Darlak, Deputy Chief Information Officer
Elisa Rodriguez, PhD, Vice President & Associate Director,
Diversity, Equity & Inclusion
Eugene Cullen, Vice President, Internal Audit
Jeff Walker, Executive Vice President
Kathleen Mastrobattista, Executive Director,
Corporate Compliance & Patient Privacy (*via Teams*)
Lauren Bruckner, MD, PhD, Chief Medical Information Officer (*via Teams*)
Laurel DiBrog, Senior Vice President
& Chief Marketing & Communication Officer (*via Teams*)
Leigh Palladino, Esq., Associate General Counsel
Patrick Emmerling, PhD, Director,
Technology Transfer & Commercial Development
Paul Visco, Vice President & Chief Technology Officer
Raghu Ram, MD, Vice President, Value-Based Care Optimization &
Community Clinical Collaboration (*via Teams*)
Ryan Grady, Chief Financial Officer
Thomas Furlani, PhD, Chief Information Officer

Opening/Approval of Meeting Minutes

Dr. Johnson opened the meeting by introducing Dr. Rodriguez to the Committee, who will attend Committee meetings moving forward and was recently named Roswell Park's Vice President and Associate Director of Diversity, Equity, and Inclusion ("DE&I"). Aside from being a funded investigator in her own right, Dr. Rodriguez will oversee DE&I education and training and lead DE&I initiatives in clinical research on behalf of Roswell Park. The Committee welcomed Dr. Rodriguez and thanked her for her participation staffing the Committee moving forward.

Thereafter, Mr. Manning turned to a review of the minutes from the Committee meeting held on Wednesday, March 9, 2023. With no commentary/questions offered, *a motion for approval was made by Ms. Mitchell, seconded by Mr. Fried, and unanimously carried.*

> *Upon a motion made by Ms. Mitchell, seconded by Mr. Stolz, and unanimously approved, the Committee moved to Executive Session for the purposes of receiving and discussing reports on security infrastructure from the Information Security and Information Technology Departments.*

Information Security Update
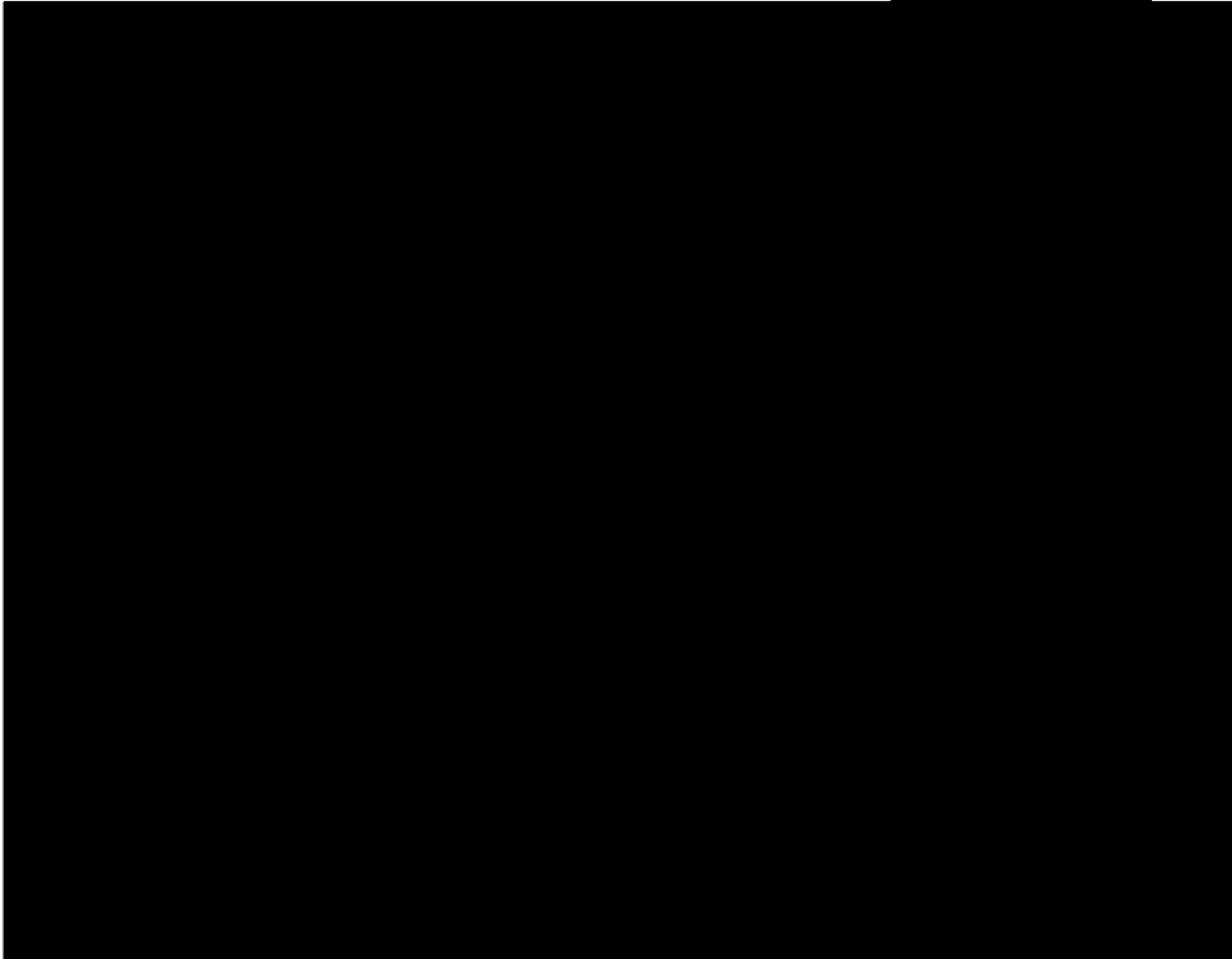
Information Technology Update

Revenue Cycle Update

Mr. Grady concluded Executive Session by providing a brief review of the status of Roswell Park's revenue cycle management project, which is progressing well to date. The project is 5 months into the 18-month "Phase 3", implementation phase, in which the team continues to proactively test cases in the newly built coding system. Mr. Grady reviewed the project dashboard and showed that the project was on track for a "go-live" date of July 1, 2024. Mr. Manning, a member of the revenue cycle subcommittee that meets regularly to oversee the project, reminded Mr. Grady to communicate any staffing needs or challenges to the Committee as they arise.

> *Upon a motion made by Ms. Mitchell, seconded by Ms. NeMoyer and unanimously approved, the Committee returned to Open Session for the duration of the meeting.*

IT Update

Dr. Furlani continued the IT update with a brief review of the following initiatives:

1. *IT Student Intern Program*: Led by Ami Coleman, the IT Department established a semester/trimester co-op program open to all matriculated college students with the purpose of providing a well-rounded experience in IT that is of mutual benefit to the intern and Roswell Park. Explained by Dr. Furlani, the intern program is not only beneficial to the interns, but also assists Roswell Park in recruiting talent to hard-to-fill positions. IT currently has 3 interns enrolled to the program and is seeking additional candidates.

2. *Wireless Upgrade Progress*: The current initiative to transition Roswell Park's wireless internet from CISCO to MIST is well ahead of schedule, and Dr. Furlani stated that the performance in transitioned buildings has been very good. The project increases Roswell Park's wireless access points from 1,600 to 2,000, with the additional points being added primarily to the main hospital, where connection has been historically the poorest. 530 access points in the main hospital are set to go-live on June 3, 2023, which is a year ahead of schedule.

3. *Altera (Allscripts) EHR Upgrade*: Dr. Furlani highlighted that this major project was completed successfully and expedited 6 months ahead of schedule to support the revenue cycle replacement project.

4. *Lightweight PACS Viewer*: Roswell Park's new lightweight PACS viewer is live in production and set to be rolled out in the immediate future, which replaces a 15-year-old, poorly performing and poorly integrated viewer from McKesson. The new viewer is zero footprint diagnostic and web-based, meaning it can run on iPads and iPhones and is VDI

friendly, which assists the clinicians with viewing images in both workrooms and exam rooms with no reduction in functionality.

5. *Focus on Clinical Support and Staff Satisfaction*: Dr. Furlani then reviewed several initiatives undertaken by the IT Department focusing on clinical support and improved staff satisfaction. These included performance of night ops rounding, where IT personnel round nightly on inpatient floors to identify and remediate failed systems ahead of scheduled morning clinic, weekly testing of the Anesthesia STAT systems in the operating rooms, and the availability of real-time IT support through Teams.

6. *Community Outreach*: Dr. Furlani concluded his presentation by highlighting that IT recently refurbished and donated laptops to Buffalo's Harvest House to support its career training and testing resources offered to the community.

Integrated Life Sciences Suite
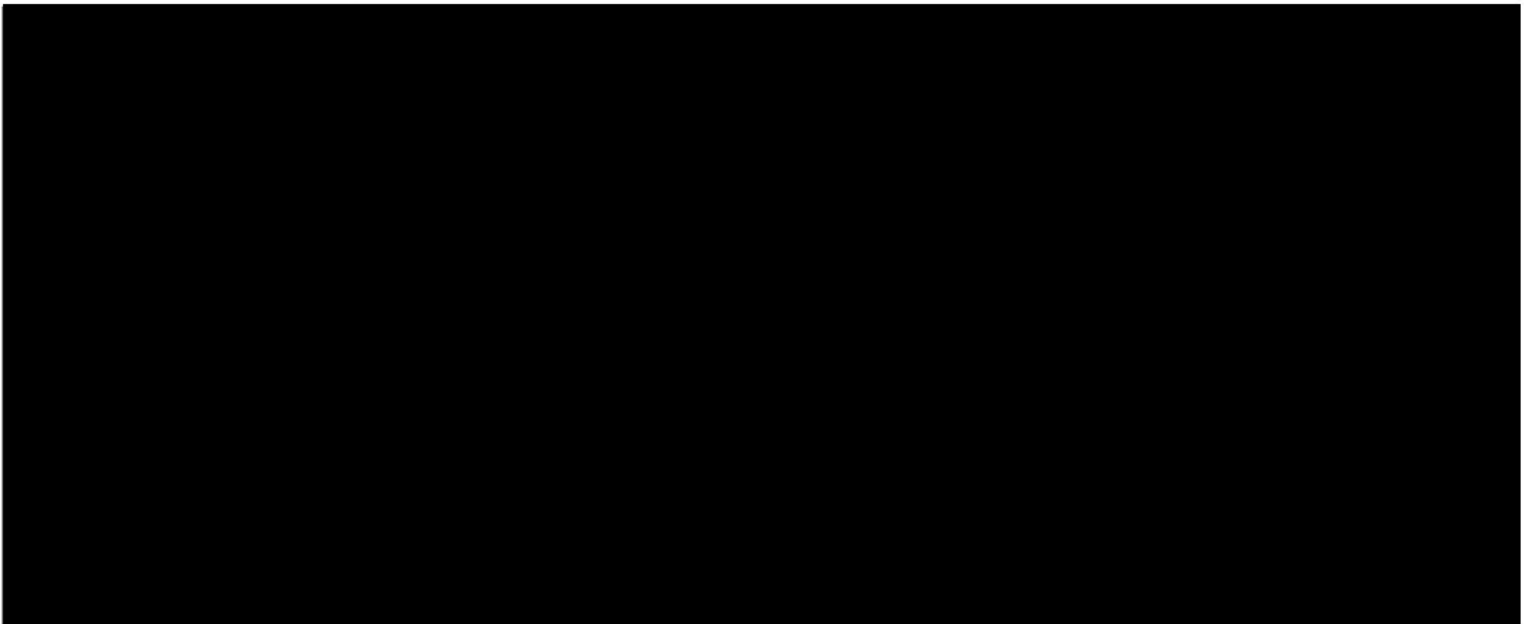
Mr. Darlak noted that internal discussions were ongoing regarding the feasibility and availability of commercializing the suite of systems, or the products individually, or, alternately, whether standing up a similar product or utilizing the suite would be a service provided by Roswell Park. Currently, these systems primarily promote and facilitate internal research for Roswell Park faculty. To this point, Mr. Manning questioned whether additional resources were needed to take the suite to market, which Mr. Darlak stated was likely if commercial opportunities become available.

EHR Upgrade

As the last order of business, Mr. Dahl elaborated on Dr. Furlani's brief presentation regarding the completed EHR upgrade that took place overnight on April 15, 2023. Mr. Dahl explained to the Committee that the upgrade was expedited 6 months ahead of schedule to meet operational needs of the revenue cycle replacement project and was required for support to stay current and to implement FHIR R4 to comply with the Cures Act.

Mr. Dahl further explained that the upgrade required 7 months of planning and preparation and was a 2,000-step project supported by a team of 70 that took over 9 hours to install and configure. He credited the planning and implementation teams for their diligent efforts in performing over 900 test cases prior to the upgrade go-live, as well working through the night to triage issues, all while existing projects and competing priorities continued.

Mr. Dahl concluded by notifying the Committee that one critical issue remains outstanding and deals with clinical documentation, although a workaround script has been applied to resolve the issue manually while Altera works to resolve the matter. To this point, Mr. Manning asked if Mr. Dahl, Dr. Brucker, and Mr. Visco were getting the support from Altera that they needed. Although acknowledging that Altera continues to improve the product and its relationship with Roswell Park, Dr. Brucker stated that overall, Altera is not meeting Roswell Park's needs at this time.

Adjournment

Prior to adjournment, Mr. Manning asked Mr. Grady if Roswell Park considered outsourcing assistance with running out legacy accounts receivables once AthenaIDX is implemented, which Mr. Grady answered affirmatively, stating that Change Healthcare was already engaged to assist.

There being no further business before the Committee, *a motion for adjournment was made by Ms. Mitchell, seconded by Ms. NeMoyer, and unanimously carried.*

Respectfully submitted,

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Michael B. Sexton, Esq., Secretary