

ROSWELL PARK CANCER INSTITUTE CORPORATION
IT COMMITTEE
of the
BOARD OF DIRECTORS

A meeting of the IT Committee of the Board of Directors of Roswell Park Cancer Institute Corporation was held on Wednesday, March 8, 2023 at 8:30 a.m. in the Patrick P. Lee Board Room, 9th Floor, Scott Bieler Clinical Sciences Center.

Present: Meghan Corcoran (*via Teams*)
Gregory Daniel, M.D. (*via Teams*)
Chuck Fried (*via Teams*)
Candace Johnson, Ph.D., President & CEO
Jason LeRoy (*via Teams*)
Kenneth Manning, Esq. - Chairman (*via Teams*)
Gail Mitchell, Esq. (*via Teams*)
Genevieve Schimpfle (*via Teams*)
Shaun Stoltz (*via Teams*)
Hannah Taylor (*via Teams*)

Excused: Michael Joseph, Board Chairman
Elyse NeMoyer

Present by Invitation: Lauren Bruckner, M.D., Ph.D., Chief Medical Information Officer
Eugene Cullen, Vice President of Internal Audit
Christopher Dahl, Executive Director, Clinical & Revenue Cycle Systems
Laurel DiBrog, Senior Vice President
& Chief Marketing & Communication Officer (*via Teams*)
Betsy Doty-Lampson, Administrator to the Board of Directors
Ryan Grady, CPA, Chief Financial Officer
Thomas Furlani, Ph.D., Chief Information Officer
Steven Gallo, Director, Digital Transformation
Ryan Grady, Chief Financial Officer
Boris Kuvshinoff, M.D., Chief Medical Officer (*via Teams*)
Patrick Lee, Director Enterprise Applications
Kathleen Mastrobattista, Executive Director,
Corporate Compliance & Patient Privacy (*via Teams*)
Leigh Palladino, Esq., Associate General Counsel
Raghu Ram, Vice President, Value-Based Care Optimization
& Community Clinical Collaboration (*via Teams*)
Adam Rosen, Chief Information Security Officer
Michael Sexton, Esq.,
Senior Vice President & Chief Legal Officer - Secretary
Andrew Storer, Ph.D., DNP,
Vice President & Deputy Chief Nursing Officer
Paul Visco, Vice President & Chief Technology Officer
Jeff Walker, Executive Vice President

Opening/Approval of Meeting Minutes

Mr. Manning welcomed all attendees and advised that the subcommittee formed to oversee Roswell Park's revenue cycle replacement project, comprised of IT and finance representatives, continues to meet on a regular basis and that the project is advancing favorably.

Mr. Manning then turned to a review of the Minutes from the Committee meeting held on November 16, 2022. With no commentary/questions offered, *a motion for approval was made by Ms. Mitchell, seconded by Ms. Taylor, and unanimously carried.*

Upon a motion made by Ms. Mitchell, seconded by Mr. Stolz, and unanimously approved, the Committee moved to Executive Session for the purposes of receiving and discussing an update from Information Security.

Information Security Update

Continuing his presentation, Mr. Rosen reviewed the CY'22: (i) security incidents, most of which were hardware loss/theft; (ii) email spam/phishing trends, which peaked in November and

December and were determined to not be targeted attacks on Roswell Park and instead national campaigns; (iii) opened and closed risk assessments; and (iv) policy exceptions; and took various questions from the Committee.

In response to a question raised by Mr. Manning, Mr. Rosen stated that he was unaware of any specific DEI requirements for vendors engaged for information security purposes. To clarify, Mr. Sexton reminded the Committee that many of these vendors are engaged by Roswell Park through a competitive procurement process in accordance with Roswell Park's Procurement Guidelines, where they are scored on their ability to meet certain requirements, including EEOC requirements. Mr. Manning suggested that the Diversity Committee be advised of the Committee's desire to explore the possibility of adding specific DEI requirements for such procurements.

Upon a motion made by Ms. Mitchell, which was duly seconded and unanimously approved, the Committee returned to Open Session for the duration of the meeting.

Information Technology Update

Revenue Cycle Update

Mr. Grady provided a brief review of the status of Roswell Park's revenue cycle management software replacement project, which is progressing smoothly. The project is in "Phase 3", the implementation phase, where the team continues to build out the coding system and proactively test cases. Mr. Grady reviewed the project dashboard and reiterated that the replacement project was not just about "AthenaIDX", the actual management software, but rather a comprehensive initiative to leverage existing technology to interface with the new management software for seamless claims management. Mr. Grady concluded his presentation by stating that the project was an estimated \$800,00 ahead of budget and Mr. Manning, a member of the subcommittee, invited any interested Committee member to participate in the subcommittee meetings going forward.

Year In Review: 2022

Dr. Furlani continued his IT update by reminding the Committee of, and thanking the Committee for, the various IT initiatives approved by the Committee in 2021 and 2022, specifically the wireless infrastructure upgrade and Microsoft enterprise license renewal. He then highlighted various IT accomplishments completed over the last year, including: (i) the integration of BioMed and Diagnostic Radiology within the IT Department; (ii) CrowdStrike deployment, which Dr. Furlani acknowledged to be the single best improvement to Roswell Park's security posture in his tenure; (iii) the implementation of a new integration engine required for the revenue cycle project, which was done on time and under budget; (iv) the introduction of "BYOD" to leverage personal cellphone use; (v) the reconfiguration of outdated workstations no longer utilized by Roswell Park and the redeployment of such into the community; (vi) the completion of an IT spend analysis, which concluded that Roswell Park was within the industry norms; (vii) completion of an application rationalization project, the goal of which was to ensure that Roswell Park does not maintain

duplicate systems for the same task; and (viii) EDDY - Roswell Park's mobile lung cancer screening bus - on the road.

Dr. Furlani also highlighted that his team continues to: (i) prioritize clinical informatics, assisting Dr. Morrison in the creation of an in-house molecular heme/path panel to improve pathology turnaround times, and creating various clinic tracking boards to collect data to be used to improve patient experience; (ii) efficiently and effectively complete clinic/department moves to meet the business needs of the institute, completing seven (7) such moves within the last year, which Drs. Furlani and Brucker noted to be extensive IT lifts; (iii) improve communication and collaboration across the institute, converting sixty-two (62) conference rooms to MS Teams rooms and improving the MyRoswell portal; and (iv) support Roswell Park operations and research, most notably through the deployment of nSight and an Anesthesia STAT system for the Operating Room. Looking ahead, the IT Department will be, among other projects, continuing the revenue cycle implementation project, working on the Park Club Lane "go-live", upgrading the datacenter core network, Cerner lab system (including transition to remote hosting), and PICIS OR Manager, deploying a lightweight PACS viewer, and continuing its community outreach.

Expanded Patient Access

Having been postponed from the last Committee meeting due to time constraints, Mr. Visco was welcomed by the Committee for a presentation on Roswell Park's expanded patient access initiatives, including enhancements made to the MyRoswell web portal and mobile application to promote, among other things, ease and efficiency with appointment scheduling and transparency and communication regarding medical notes. The Committee was highly impressed with the improvement initiatives led by Mr. Visco, especially regarding the Chemo Infusion Entertainment Systems that will be implemented at Park Club Lane, which were designed with involvement by Roswell Park's patient and family experience committee.

CMIO Update

As the last order of business, Dr. Brucker presented her CMIO update, first thanking and congratulating Mr. Visco for the impressive and important innovations and improvements to the patient experience that he recently completed. She then explained the various process improvement initiatives that she led to remediate and overcome the Roswell Park faculty's widespread dissatisfaction of Roswell Park's EMR, including: (i) leveraging the EMR vendor, Altera, to perform a gap analysis on what EMR functionality Roswell Park is utilizing versus what could be utilized, or utilized more effectively; (ii) establishing the IT Clinical Governance Committee and Provider Informatics Leadership Team; and (iii) increasing and improving EMR training opportunities.

Adjournment

There being no further business, a motion was made to adjourn the meeting, which was seconded and unanimously carried.

Respectfully submitted,

Michael B. Sexton, Esq., Secretary