

**ROSWELL PARK CANCER INSTITUTE CORPORATION
BOARD OF DIRECTORS**

A meeting of the Board of Directors of Roswell Park Cancer Institute Corporation was held on Wednesday, December 13, 2017 at 3:00 pm at The Westin Buffalo.

Present: Michael L. Joseph, Chairman, Presiding
Gregory Daniel, MD
Linda A. Dobmeier
Anne D. Gioia
Donna Gioia
Kenneth A. Manning, Esq.
Hon. Salvatore R. Martoche, Esq.
Gail Mitchell, Esq.
Elyse NeMoyer
R. Buford Sears
Dennis Szefel
Steven Weiss, Esq.
Gregory Young, MD Commissioner of Health for WNY
Candace S. Johnson, PhD, President & CEO

**Present by
Invitation:**

Leah Halton-Pope, Director of Government and Community Relations
Errol Douglas, Vice President of Human Resources
Laurel DiBrog, Vice President of Marketing
Betsy Doty-Lampson, Board Administrator
Cindy Eller, Vice President for Development
Marc Ernstoff, Senior Vice President Department of Medicine
Ann Marie Gibney, Executive Office Administrator
Holly Bowser, Vice President of Organizational Performance
Improvement
Shirley Johnson, BSN, RN, MSN, Chief Nursing Officer
Boris Kuvshinoff, MD, Chief Medical Officer
Gregory A. McDonald, Chief Financial Officer
Adekunle Odunsi, PhD, MD Deputy Director & Chair of Gynecologic
Oncology
Thomas Schwaab, MD, PhD, Chief of Strategy, Business Development &
Outreach
Michael B. Sexton, Esq., Chief Institute Operations Officer,
General Counsel and Corporate Secretary

I. CHAIRMAN'S OPENING REMARKS

Mr. Joseph welcomed everyone to the meeting.

II. MINUTES

Mr. Joseph called for approval of the minutes from the August 31, 2017 board meeting. *The minutes of the board meeting were, on motion by Mr. Manning, seconded by Ms. NeMoyer, unanimously approved.*

III. CONTRACTS

Data Science Architecture (White River Computing LLC)

The Data Science Architecture sole source and purchase was, on motion by Ms. NeMoyer, seconded by Mr. Szefel, unanimously approved.

Temporary Professional Staffing Services

The Temporary Profession Staffing Services contract was, on motion by Ms. Mitchell, seconded by Ms. Anne Gioia, and Mr. Manning abstained.

Patient Transportation Services

The Patient Transportation Services contract was, on motion by Ms. NeMoyer, seconded by Ms. Anne Gioia, unanimously approved.

Radiopharmaceutical Supply & Pricing

The Radiopharmaceutical Supply and Pricing sole source was, on motion by Ms. Mitchell, seconded by Mr. Szefel, unanimously approved.

Locum Tenens Services

The Locum Tenens Services contract was, on motion by Ms. Donna Gioia, seconded by Ms. Anne Gioia, unanimously approved.

Olympus Endoscope Service & Repairs

The Olympus Endoscope Service and Repairs sole source was, on motion by Mr. Weiss, seconded by Mr. Manning, unanimously approved.

Next Generation Sequencing

The Illumina Next Generation Sequencing equipment purchase sole source was, on motion by Mr. Weiss, seconded by Mr. Manning, unanimously approved.

IV. LEGAL/INSTITUTE OPERATIONS REPORT

Materials were in the Board book. No report.

V. NURSING REPORT

Materials were in the Board book.

VI. CLINICAL OPERATIONS REPORT

Materials were in the Board book.

Mr. Manning made a motion to move into Executive Session for the purpose of discussing a malpractice evaluation project and a report of the Executive Committee of the Quality Improvement Committee. Said motion was seconded by Ms. Dobmeier and was unanimously approved.

VII. MEDICAL STAFF

Dr. Kuvshinoff introduced Holly Bowser, RPCI's new Vice President of Organizational Performance Improvement.

Medical Staff ByLaws Update

On motion by Mr. Weiss, seconded by Ms. NeMoyer, the updates to the medical staff bylaws were unanimously approved.

Dr. Kuvshinoff discussed RPCI's malpractice litigation experience over the past ten years.

A motion was made by Mr. Manning and seconded by Ms. Dobmeier to return to Open Session; unanimously approved.

VIII. SECOND QUARTER COMBINED FINANCIAL STATEMENTS

Mr. McDonald reviewed the second quarter and year to date financial results. *On motion by Mr. Szeffel, seconded by Mr. Weiss, 2nd Quarter Combined Financial Statements were unanimously approved.*

IX. FY19 BUDGET SUBMISSION TO NYS ABO

Mr. McDonald reviewed the FY19 Budget submission to NYS ABO was, on motion by Mr. Weiss, seconded by Mr. Szeffel, unanimously approved.

X. SECOND QUARTER INVESTMENT ACTIVITY

The second quarter investment activity was, on motion by Mr. Szeffel, seconded by Ms. Mitchell approved. Mr. Manning, Ms. Donna Gioia and Mr. Sears abstained.

XI. OTHER BUSINESS

There being no further business, a motion was made for adjournment by Mr. Sears seconded by Dr. Daniel and was unanimously carried.



Michael B. Sexton, Secretary