

Pathology Specimen Transport Guide

Proper specimen handling requires that specimen integrity be maintained by proper preservative and that the sample identification and patient identification is clearly labeled on the specimen container and test requisition.

1. Please follow specimen requirements

Most specimens are preserved and delivered to the lab in 10% formalin to avoid cellular degeneration. Formalin volume should be 20% greater than the specimen. It is imperative that the bottles are securely closed to avoid leaks and dried out samples.

RPCI Laboratories Courier Information

Foxy: 716-876-3828

Billable Account: 6203

Deliver To: RPCI Laboratories, 6420 Transit Road, Depew, NY 14043

2. Forms

- ✓ **Courier Log for Clients:** This form is for your reference and for your office to keep (for possible discrepancies with sample delivery)

- ✓ **Delivery Form:** Complete the "Delivery Form" with only the patients last name, date and number of containers.

3. Courier Package

Place the patient biohazard specimen bags/patient requisition into a paper bag for courier pick up. Use the U-secure tamper evident tape to seal paper bag. Fold and place the "Delivery Form" in the bag.

4. Courier Pick Up

Call Foxy at 1-716-876-3828 to schedule pick up. Have courier initial the Courier Log when delivering to the lab; further instructions posted at the drop-box.