Know IT: How To

Connect to the VPN Using a Roswell Laptop – Azure AD

This Know IT procedure describes how to connect to the Virtual Private Network (VPN) using your Roswell network username, password, and a Multifactor Authentication (MFA) application.

Key Learning Objective:

After reading this procedure, you will be able to:

- Use a Roswell laptop to connect to the VPN using your Roswell network username, aand MFA device.

Here's how:

Tip:

Before you start, be sure that your laptop is connected to the Internet.
First Time Users—you must already be enrolled with the Microsoft Authenticator App prior to connecting to the VPN. Instructions are [here](). Or, if you need assistance, then please contact the Service Desk (716) 845-8465.

1. On your computer, go to the **Windows Start** button and click it.

2. For Windows 10 computers: Select **Cisco > Cisco Secure Client** and open **Cisco Secure Client**. For other Windows versions, in the **Windows Start menu** select: **All Programs > Cisco > Cisco Secure Client** and open **Cisco Secure Client**.
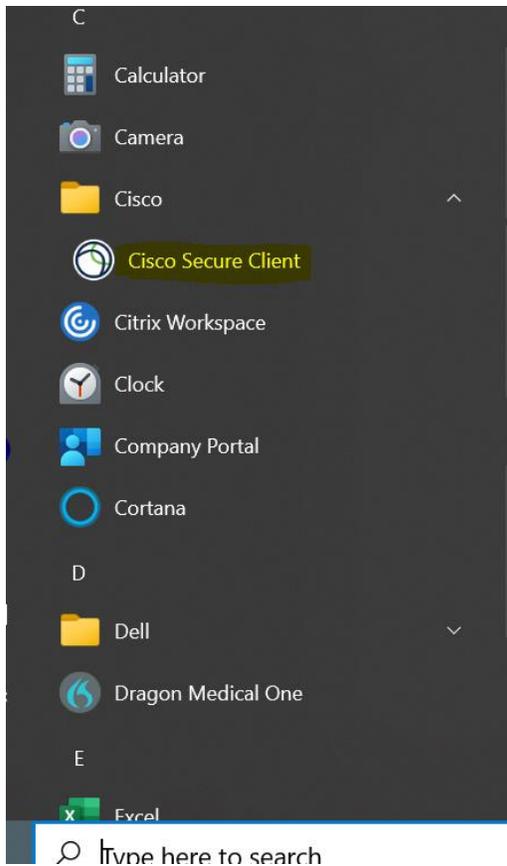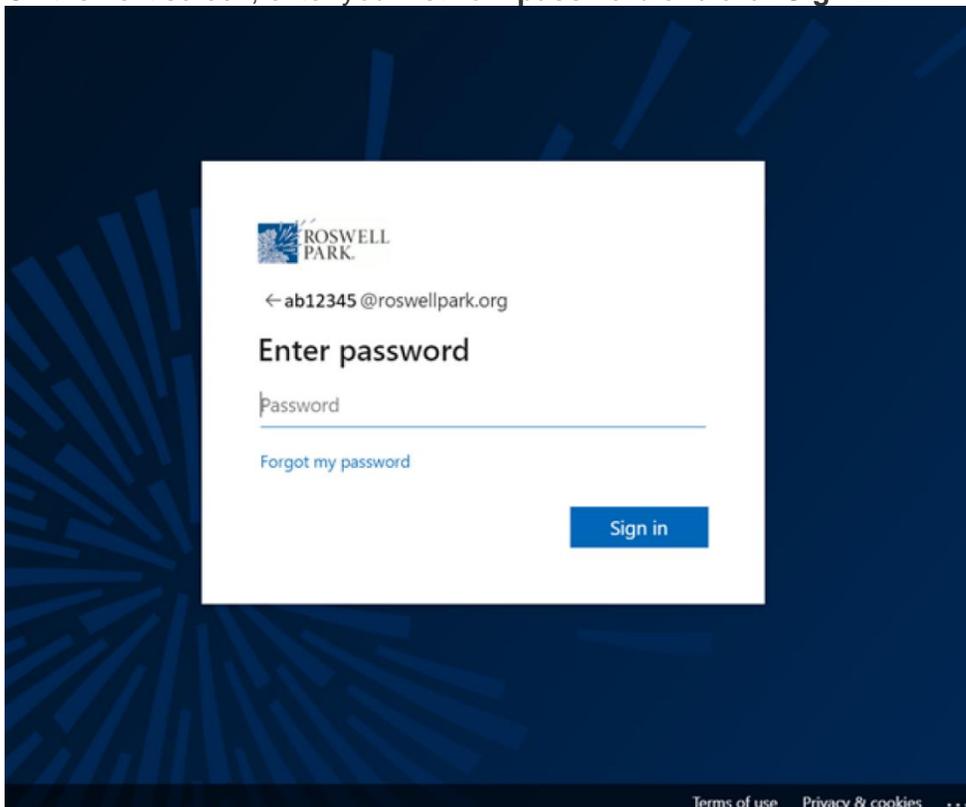
3. In the **Cisco Secure Client** popup window, click **Connect**.
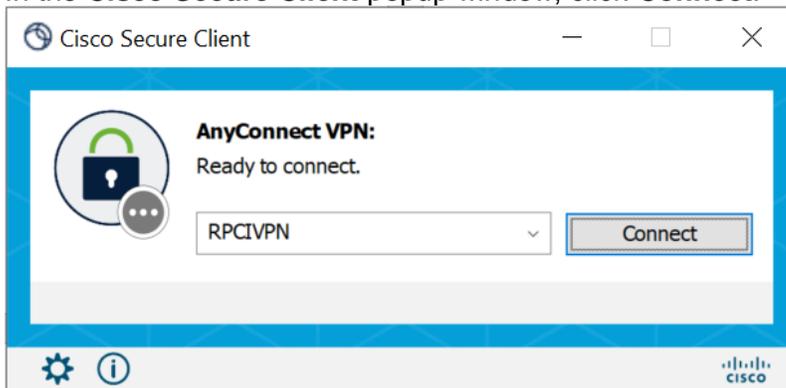
4. A **Microsoft** window will appear. Enter your username in the format ab12345@roswellpark.org and click **Next.**
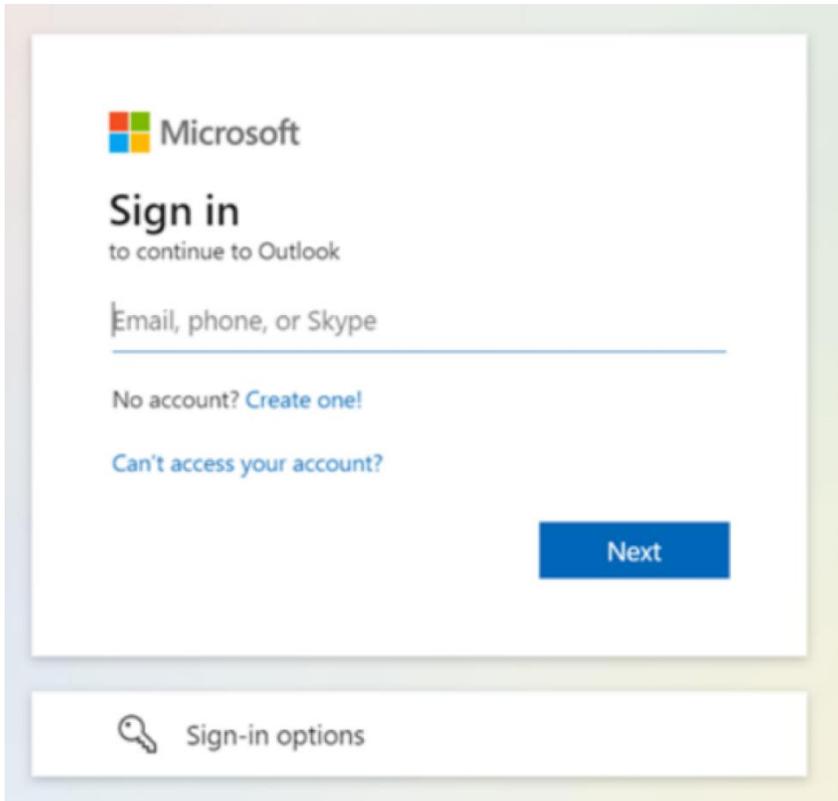
5. On the next screen, enter your network **password** and click **Sign In**.

6. You'll receive the 2-digit code for Microsoft Authenticator. You should receive the notification on your phone – tap the notification and enter the 2-digit code.

7. Next, you will be connected to the VPN on your computer, and you will see a Cisco confirmation message as shown in the screen capture below. With your VPN connection, you can access your on premise resources.

8. In the bottom System Tray task bar, click the **Cisco AnyConnect Secure Mobility Client** icon and the Cisco AnyConnect Secure Mobility Client window appears.
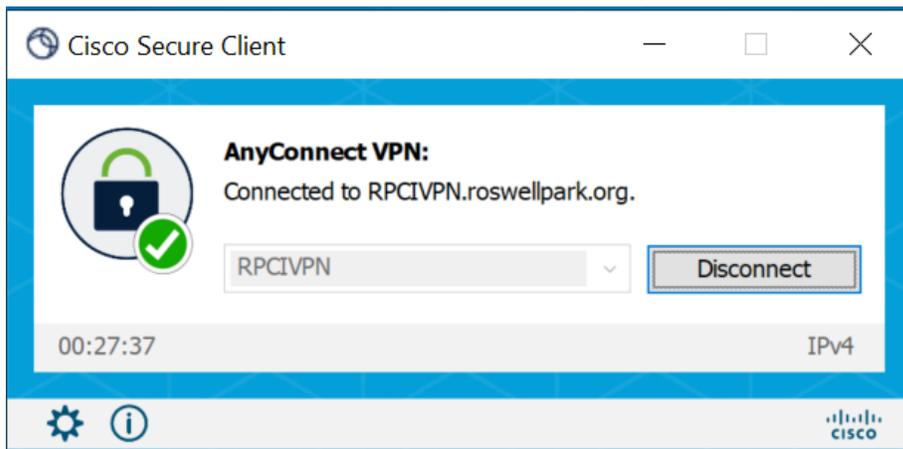
9. When you are finished, click **Disconnect** to disconnect from the VPN.