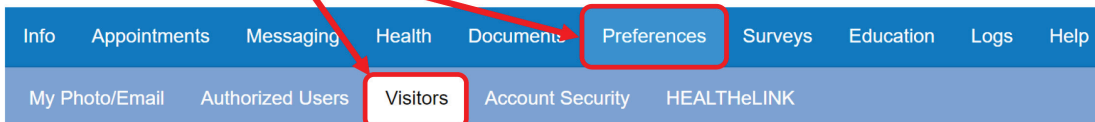


# Instructions to Access the Visitor Dashboard



The MyRoswell Visitor Dashboard allows you to designate approved family and friends to visit you during your inpatient stay at Roswell. Our visitation policy is subject to change. Visit [www.roswellpark.org/coronavirus](http://www.roswellpark.org/coronavirus) to access up-to-date information.

Access the Visitor Dashboard under **Preferences → Visitors**



Use the **Visitors** tab to add your approved visitors.

## Visitor Dashboard

Visitors 0 Notes 0 Visits 0 Policy Location

Enter your visitor's information and click **Add Visitor**

Visitors 0 Notes 0 Visits 0 Policy Location

Approved Visitors

Please list approved visitors below. This list will be used by staff to manage the visitors for this patient. Visitation is subject to our visitation policy which is shown on the policy tab.

Visitor First Name:

Visitor Last Name:

Street Address:

City:  State/Province:  Postal Code:

Phone Number:

Email address (optional):

**Add Visitor**

To remove a visitor click **Show Details** and **Remove**

| Visitor       |  | Contact Info  |   |
|---------------|--|---|---|
| Swift, Taylor |  | <ul style="list-style-type: none"><li>Phone: 555-555-5555</li><li>Address: 123 Main Street, Buffalo, NY 14217</li><li>Email: taylor@example.com</li></ul> | <b>Show Details</b>   |
| Swift, Taylor |  | <ul style="list-style-type: none"><li>Phone: 555-555-5555</li><li>Address: 123 Main Street, Buffalo, NY 14217</li><li>Email: taylor@example.com</li></ul> | <b>Added On</b><br>07/20/2020 by Testpatient, Scheduling A<br><b>Remove</b> |

Visitors 1 **Notes 1** Visits 1 Policy Location

### Notes

Newest notes are found at the top

Written By: Testpatient, Scheduling A - 07/20/20 11:22 AM

This is a note!

Add Note

**Notes** can be added by you or your clinical team

Visitors 1 Notes 1 **Visits 1** Policy Location

### Visit History

Today's visits have a green checkbox

| Today                               | Visitor       | Checkin At          |
|-------------------------------------|---------------|---------------------|
| <input checked="" type="checkbox"/> | Swift, Taylor | 07/20/2020 11:22 AM |

**Visits** are logged by screening staff

Check the **Policy** tab for up to date information on our visitor policy

**Location** shows your current inpatient location

Notes 1 Visits 1 **Policy** Location

Notes 1 Visits 1 Policy **Location**