Know IT: How to Setup and Use the RSA SecurID Authenticate App (MFA)

This Know IT procedure describes how to setup and use MFA using the new RSA SecureID Authenticate App

Key Learning Objective:

After reading this procedure, you will have setup and be able to use the RSA SecurID Authenticate App Token:

Here's how:

1. Search for and download the "RSA SecurID Authenticate" App from the Apple App Store or Google Play store

    a. https://play.google.com/store/apps/details?id=com.rsa.via&hl=en_US

    b. https://apps.apple.com/us/app/rsa-securid-authenticate/id986524970

2. If possible, on a computer or another device navigate to https://roswellpark.auth.securid.com/mypage

3. Log in with your Roswell Park email address password and click **Next**.
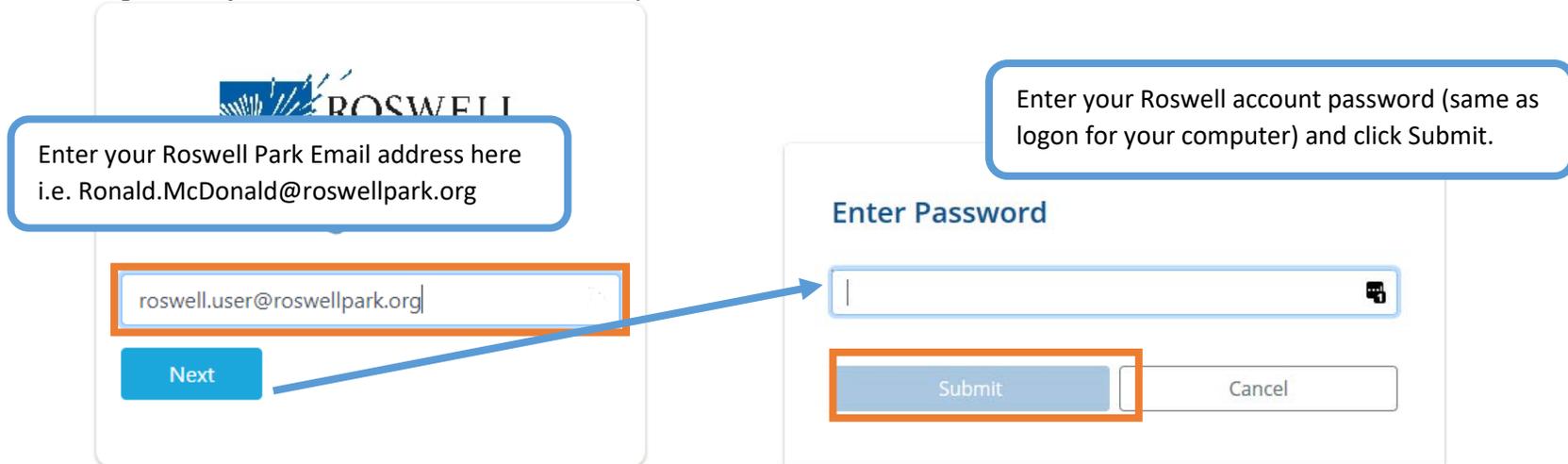
> Enter your Roswell Park Email address here
> i.e. Ronald.McDonald@roswellpark.org
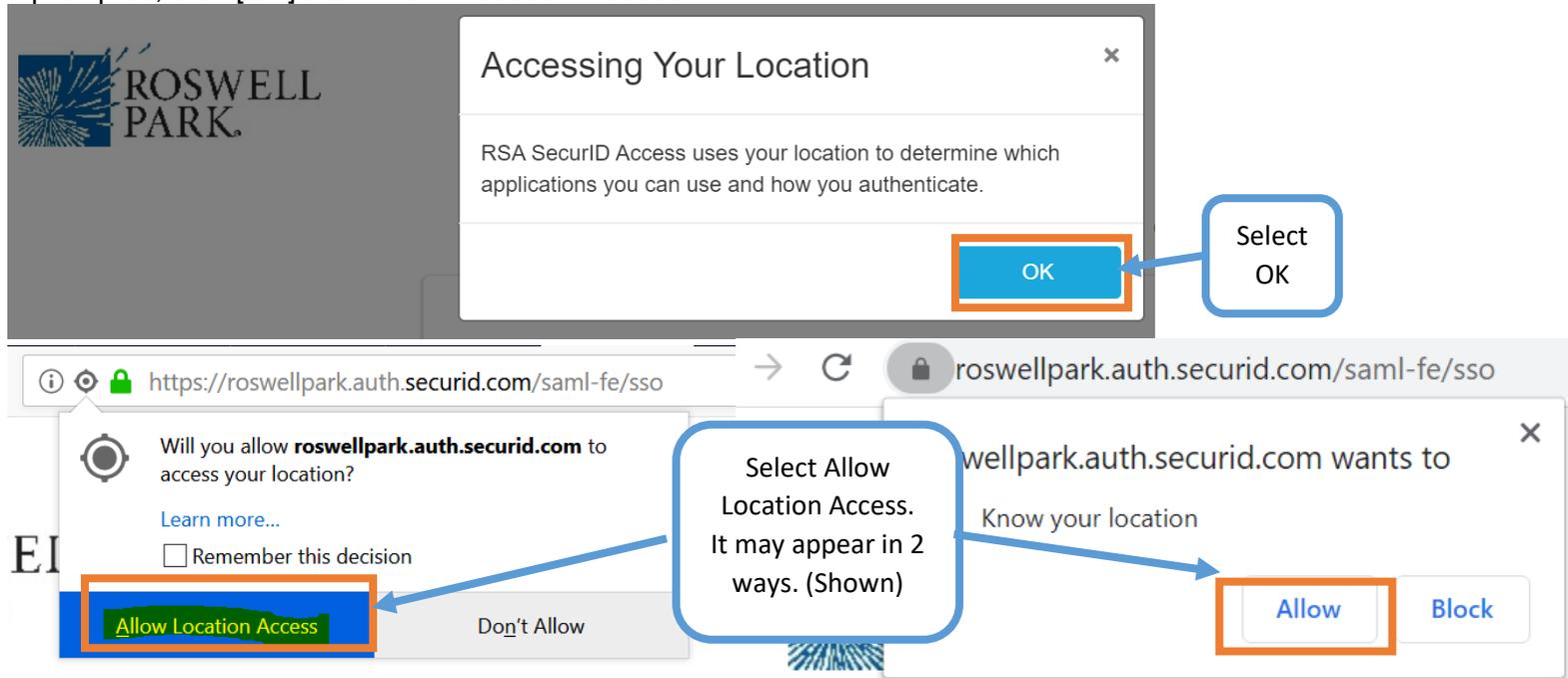
roswell.user@roswellpark.org

Next

> Enter your Roswell account password (same as logon for your computer) and click Submit.

Enter Password

Submit   Cancel

4. If prompted, click [**OK**] then **Allow Location Access**.

Accessing Your Location ✕

RSA SecurID Access uses your location to determine which applications you can use and how you authenticate.

OK

Select OK

ⓘ ◉ 🔒 https://roswellpark.auth.**securid**.com/saml-fe/sso

→ C 🔒 roswellpark.auth.securid.com/saml-fe/sso

◉ Will you allow **roswellpark.auth.securid.com** to access your location?

Learn more...

☐ Remember this decision

Allow Location Access   Don't Allow

Select Allow Location Access. It may appear in 2 ways. (Shown)

wellpark.auth.securid.com wants to ✕

Know your location

Allow   Block

5. Prompt to Remember Browser, click [**Continue**].

Remember This Browser

Select the checkbox, so that RSA SecurID Access remembers this browser to simplify future authentication. Do not check the box if you are using a public computer.

☐ Remember this browser

Only check if this is on your own computer. (not a public computer)

Continue

6. Click **Get Started** to register your device as an authenticator with RSA SecurID Access.

To access a protected resource, you need to register an authenticator with RSA SecurID Access.

See how it works.

You have not registered an authenticator.

Get Started

Select Get Started

7. Follow the instructions to download and install the app to your device if you haven't yet, then click **Next**.

Registration

① ──── ②

On your iOS, Android, or Windows device, go to the App Store, Google Play, or Microsoft Store.

Search for RSA SecurID Authenticate.

Install the app.

Next   Cancel

Selecting next will bring you to a screen with a QR code

Registration

① ──── ②

Scan QR Code

Open the Authenticate app, and tap **Scan QR Code**.
Expires in: 97 seconds

─ Or Enter Details ─

In the app, tap **Enter Details**.
Company ID: **roswellpark**
Email Address: **first.lastnam @roswellpark.org**
Registration Code: **528165046**

Back

8. Setup your token:
   a. Open the RSA SecurID Authenticate app on your device and follow the next steps:

Click Scan QR Code

click OK to allow Camera and Location access if prompted

Point your device camera at the QR code on the screen of your computer to link the device. Do not scan the one on this help document!

   b. If you have trouble with the QR Code method or are doing this process from one device, enter the Company ID, Email Address, & Registration Code information displayed on the browser webpage into the RSA SecurID Authenticate App.
   c. If successful, the device registration should now be complete.

Click Test Now to test your new RSA SecurID Authenticate app token.

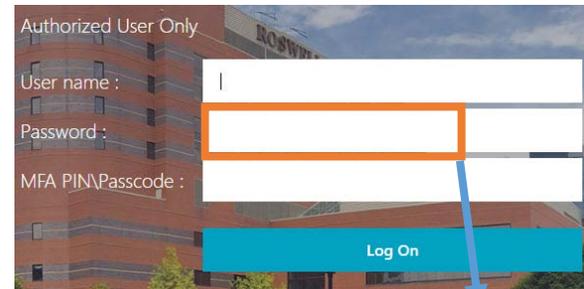9. Your mobile device should be registered now. A confirmation will screen will appear.

Follow the steps below to set an MFA PIN for your new RSA SecurID Authenticate App token:

MFA Pin Setup

1. Go this address in your browser = https://remote.roswellpark.org

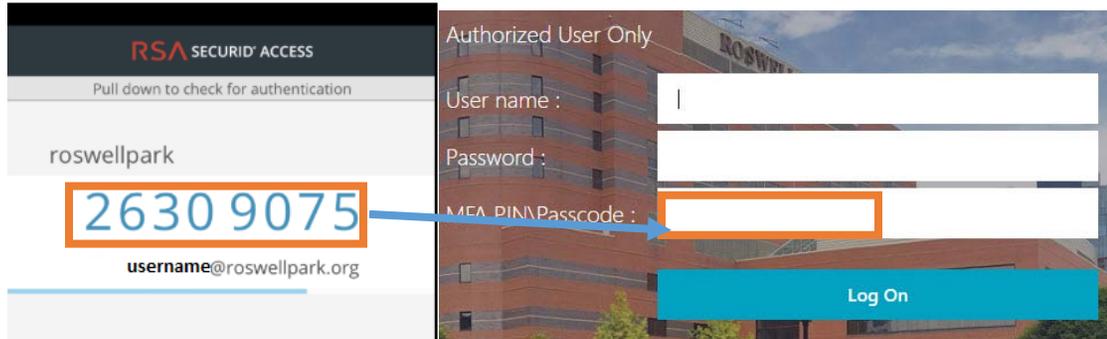2. Enter your PC username and PC password in the first two boxes
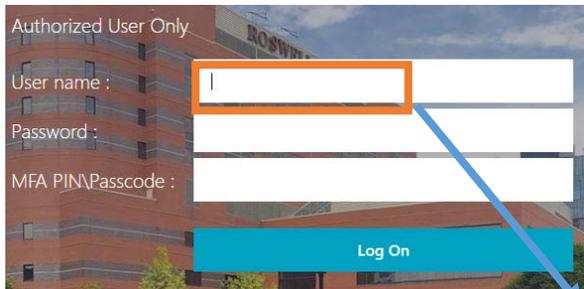
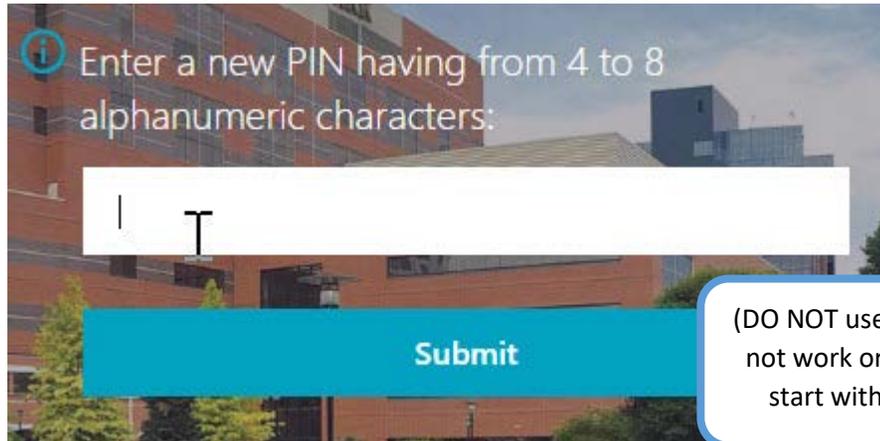Your regular login name ie ab12345

Your regular Roswell password

3. Type in the 8-digit number from the RSA SecurID Authenticate App on your device for the MFA PIN\Passcode and click **Log On**.
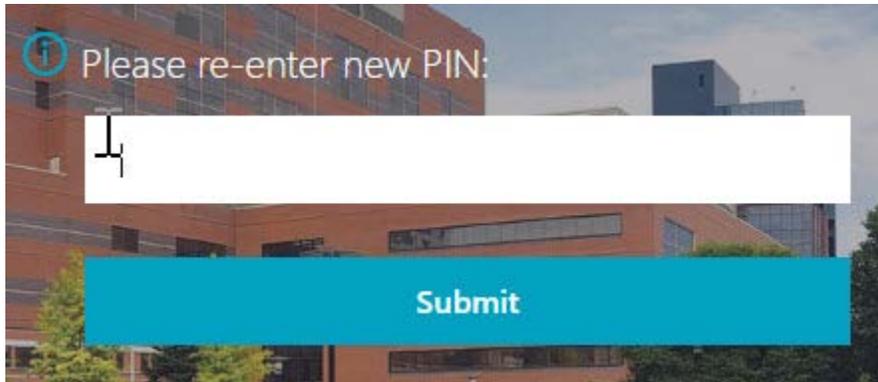

4. Enter a new 4-8 character MFA PIN and click **Submit**

(DO NOT use a current or previously used MFA PIN as this will either not work or cause issues later in the process. The MFA pin cannot start with a "0" or have repeating characters like "11" or "77")

5. Re-enter the 4-8 character MFA PIN and click **Submit**

6. Wait till the code changes in the RSA Authenticate app and then type in the new 8-digit number for Passcode and click **Submit**.
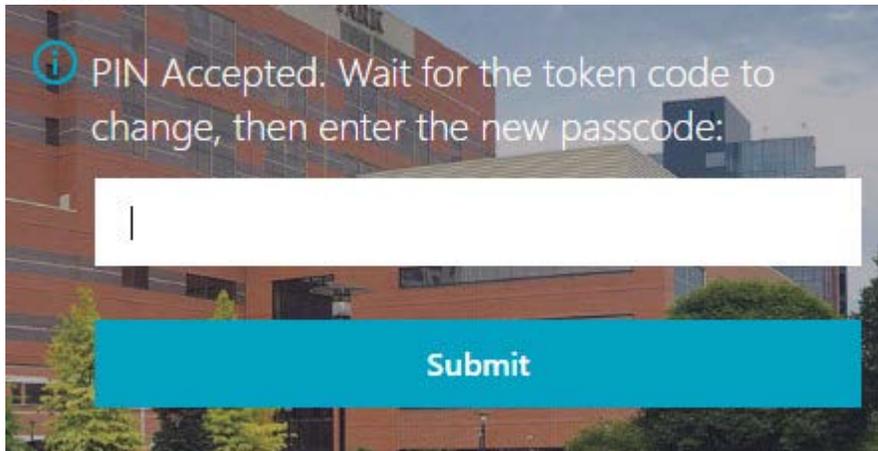
7. You have now setup your MFA PIN for your new RSA SecurID Authenticate App token! You are all set. You can close the browser window.
8. Going forward when asked by Roswell Park applications for an MFA PIN or Passcode you can enter either this new MFA pin and click the green Approve button on your mobile device or enter the 8-digit code from the RSA SecurID Authenticate App from your mobile device.

Tip:

==Notes: Make sure PIN is different than any other token you have.==

==If you get a push alert and did not try to authenticate, notify the Service Desk immediately at 845-8465==